

Rights Restriction Review Timeline

7.22.23

30 Days Prior to Implementation:

- CM begins analysis of annual data and progress towards restoration of the right(s) and may initiate collaboration with CSP to begin planning
- Team reviews existing assessment and determines need for further testing or assessment and creates an action plan for completion

Annual ISP Meeting

- CM facilitates ISP team discussion regarding rights restrictions and plan for restoration to document on Rights Restriction Checklist
- CSP collaborates with CM to provide detailed information and history
- CM includes detailed information and history on Rights Restriction Checklist

15 Days After ISP Meeting:

- CM drafts Rights Restriction Checklist based on team discussion and provides to the ISP team for review and feedback

15-30 Days After ISP Meeting:

- CSP drafts the restriction and restoration plan based on the Rights Restriction Checklist. Plan must include:
 - Which right(s) are restricted, and how the right(s) will be restricted
 - A plan to restore the right(s) in part or in full and is outcome-based, attainable, measurable, and time-limited
 - Regular collection and review of data to measure the ongoing effectiveness of the plan

Prior to Due Process Review:

- ISP team convenes to review draft rights restriction(s) and plan of restoration (may be a 30-minute meeting, phone call(s), emails, etc.)
- CM visits with participant and/or guardian to determine the need for additional advocacy support
- CSP provides date and time due process to CM, participant and/or guardian so they may choose to attend and participate

Due Process Review:

- Present plan to Human Rights Committee and/or Behavior Support Committee for review and approval
 - Highly Restrictive Procedures – prior to implementation and at least every six months thereafter
 - At least annually for all other rights restrictions

After Due Process Review – Approval:

- CM uploads to ISP Risk Section:
 - Rights Restriction Checklist
 - HRC review documentation with committee signatures indicating approval
- CSP provides approved plan and due process approval to CM for ISP upload/monitoring purposes
- CSP documents, collects, and reviews data to measure the ongoing effectiveness of the rights restriction as outlined in the plan
- CM completes review and analysis of data and includes summary in quarterly ISP monitoring and provides feedback regarding implementation of the plan as needed.